

<b>Committee(s)</b> Hampstead Heath, Highgate Wood & Queen's Park Committee	<b>Dated:</b> 28 November 2018
<b>Subject:</b> Annual Review of Terms of Reference	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Decision</b>
<b>Report author:</b> Leanne Murphy, Town Clerk's Department	

### **Summary**

As part of the post-implementation review of the changes made to the governance arrangements in 2011, it was agreed that all Committees should review their terms of reference annually. This will enable any proposed changes to be considered in time for the reappointment of Committees by the Court of Common Council.

The proposed terms of reference of the Hampstead Heath, Highgate Wood and Queen's Park Committee are attached at appendix A to this report for your consideration.

### **Recommendations**

It is recommended that:

- the terms of reference of the Committee, subject to any comments, be approved for submission to the Court in April 2018 as set out in the appendix; and
- any further changes in the lead up to the Court's appointment of Committees be delegated to the Town Clerk in consultation with the Chairman and Deputy Chairman.

### **Appendices**

- Appendix – Court Order 2018/19 – Hampstead Heath, Highgate Wood and Queen's Park Committee

### **Leanne Murphy**

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